**Expense Advance Request - Employee**

**Document Version :**

1.1.0

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**Employee :-** Jack Peterson

**Expense Officer :-** John Evans

**Account User :-** Jimmy Oliver

**Expense Advance Requests : Jack Peterson**

**Flow :**

* Employee can request for expense advance request.
* Then after employee can confirm the request.

**Expense Advance Requests to Approve: John Evans**

**Flow :**

* **Expense officer** can see all the expense advance requests and approve the requests.

**Expense Advance Requests to Pay : Jimmy Oliver**

**Flow :**

* **Account user** can see all the requests which needs to pay.
* **Account user** can pay the expense advance request.